

Soroptimist International of Sacramento, Inc.
Receipt VOUCHER

DEPOSIT TO: (specify each)

= Service Fund

=Operating Fund

Please fill in: **Fund; Date; Activity; Description and Amount:**

For office
Use Only

<u>Account #</u>	<u>Fund</u>	<u>Date</u>	<u>Activity</u>	<u>Description</u>	<u>Amount</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
Total					=====

Summary of Receipt Voucher:

Coin \$ _____
 Currency \$ _____
 Checks \$ _____

TOTAL \$=====

If S.O.S. memberships Please send names to Newsletter Chair

If Memorial Contributions, Please list below: Then send Information to Newsletter Chair and Secretary

<u>Donor Name</u>	<u>In Memory of</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Other Expense Accounting (if any)

Program Expense (for speakers lunch) \$ _____
Membership Expense (for prospective members lunch) \$ _____

SUBMITTED BY: _____ DATE: _____
 Signature

RECEIVED BY: _____ DATE: _____
 Signature/Treasurer or Assistant

_____ **Staple Bank Transaction Receipt Here** _____